



OKLAHOMA COUNTY FIREWORKS STAND PERMIT APPLICATION INSTRUCTIONS



Oklahoma County Zoning Regulations; Article II, Section 3

Oklahoma County Planning Commission
320 Robert S. Kerr, Suite 101
Oklahoma City, Oklahoma 73102
(405) 713-1361 or 713-7146

Fireworks sales permitted during the following time of year:

- June 15 through July 6
- December 15 through January 2

A permit is required for each season--June through July and December through January

General Information:

- Fireworks Stands in the Unincorporated Areas of Oklahoma County may only be erected in areas zoned AA - Agricultural and Rural Residential District and CH - Highway Commercial District.
- A building permit or Certificate of Occupancy shall be required prior to the construction, erection, or relocation of any structure from which fireworks are to be sold. A *plot plan or drawing* showing the location of the fireworks stand must be submitted to obtain a permit.
- A Property/Warranty Deed *with book and page number must* be provided with the application.
- A *notarized* landowner's affidavit or lease agreement *must* be provided with the application.
- A Certificate of Occupancy shall be required prior to each and every reopening of any structure from which fireworks are to be sold during periods duly authorized for the legal sale of fireworks.
- A minimum fee of \$100.00 per 20 linear feet of stand or portion thereof and \$300.00 per each tent will be charged in compliance with Article IX, Section 2 of the Oklahoma County Zoning Regulations.
- A copy of the approved State Fire Marshal's Fireworks Display Permit.
- Fireworks sales and the structures from which fireworks are to be sold shall comply with all applicable requirements of the State Fire Marshal's Office, the Oklahoma Tax Commission, and other state and federal agencies having jurisdiction over fireworks sales.

- Sites for fireworks sales shall front or have direct access to section-line roads, designated state highways or to streets meeting minimum design standards for an arterial street as designated on the adopted transportation plan for Oklahoma County.
- If you have any further questions, please contact the following personnel:
 - **Oklahoma County Planning Commission**
 - Tyler Gammon
Planning Director (405) 713-1361
 - Erik Brandt
County Planner (405) 713-7146
 - **Oklahoma State Fire Marshal**
 - 4545 Lincoln Blvd., Suite 280
 - Oklahoma City, OK 73105
 - (405) 522-5005 FAX (405) 522-5028

Application Requirements:

- Plot Plan of the entire property showing:
 - Setbacks from the frontage road, side and back property lines and parking area.
 - Property lines and existing structures.
 - Setback requirements may be obtained from this office at the above- referenced telephone numbers.
 - Lease Agreement with property owner.

Fees:

Fireworks stand permits - \$100.00 per 20 linear feet of stand or portion thereof and \$300.00 per each tent.

ALL REQUIRED DOCUMENTS MUST BE RECEIVED, THE APPLICATION PROPERLY COMPLETED AND COUNTY ZONING AND BUILDING REGULATIONS ADHERED TO BEFORE A PERMIT WILL BE ISSUED. ALLOW 3-5 WORKING DAYS FOR PERMIT PROCESSING. Please contact this office with any questions.

Instructions:

- Applicant Information
 1. Applicant section must be filled out by the person(s) applying for the permit. This may include the contractor or the owner of the property.
 2. The applicant is the person or company paying for the permit.
 3. The applicant section must be filled out completely. Incomplete forms delay the permitting process.

□ Owner and Contractor Information:

1. All owner information must be completed with the correct, current address and telephone number of the owner. (*This is not the address for which the permit is being purchased.*)
2. *The current contractor name, address and telephone number must be included.*

□ Type Structure & Area:

1. Under the type of structure to be erected there is room to add any additional comments, if needed.
2. The lot area is either acreage or dimensions in feet.
3. The minimum setback from the side and rear yard is 25 feet. All setbacks along section line roads are 100 feet from the center-line road.
4. Indicate parking area location.

□ Required Information:

1. Property owner and property parcel number are required, as well as a legal description of the property.
2. Street Address if known.

Required Information:

10. Parcel Number: _____ Lot: _____ Block: _____

11. Property Owner: _____

12. Legal Description: _____
(sample: NW4, NW4, T14N, R4W)

13. Street Address: _____
(if known)

This permit is issued to and accepted by the applicant upon representation that the fireworks stand will be in conformity with and under the provisions of the County Regulations covering zoning, the rules and regulations of the County Planning Commission and any and all parts of the Master Plan for Oklahoma County, as well as the State Fire Marshal's requirements, and is not contrary to any restrictions in the plat of sold addition in which said property is located, or in the deed covering same and it is agreed that this application becomes void if said fireworks stand does not comply with any part of this application.

A permit application will be processed within five (5) working days if all of the information is complete, correct and accurate.

*****FIREWORKS STAND FEE UPDATE EFFECTIVE JANUARY 2002 FOR ALL APPLICANTS*****

As of January 2002, all fireworks stand application fees will be assessed according to linear feet of stand. Fees for stands will be assessed per 20 linear feet or portion thereof. For instance, if an application is for 5 stands and each stand is 20 linear feet in length, the permit fee will be \$500.00. All tents, regardless of size, will be charged \$300.00. In addition, the following documentation will be required when submitting an application:

- Two copies of the Warranty Deed with book and page number.
- Two notarized copies of the landowner's affidavits or lease agreements.
- Two plot plans or drawings indicating the location of the fireworks stand(s).