

M I N U T E S

OKLAHOMA COUNTY PLANNING COMMISSION

March 12, 2015

1:30 p.m.

The meeting of the Oklahoma County Planning Commission convened and was called to order by Mr. Will K. Jones, Chairman, at 1:31 p.m., in Room 103, Oklahoma County Office Building, 320 Robert S. Kerr, with the following individuals present:

Mr. Will K. Jones, Chairman
Mr. James Benson, Member
Mr. David Richey, Member
Ms. Irene Martin, Member
Mr. Roger Holloway, Member
Mr. Charles Defuria, Member
Mr. Ray Vaughn, County Commissioner, District 3

Also in attendance:

Mr. Tyler Gammon, Secretary
Ms. Gretchen Crawford, Assistant District Attorney
Mr. Stacey Trumbo, P.E., County Engineer
Mr. Erik Brandt, County Planner

Mr. Gammon called roll and a quorum was declared.

Approval of Minutes of the Previous Meeting: (February 12, 2015)

Ms. Martin motioned to approve the minutes of the previous meeting. Mr. Holloway seconded. Vote taken: Vaughn – Aye, Benson – Aye, Jones – Aye, Richey – Aye, Martin – Aye, Holloway – Aye, Defuria – Aye. The minutes were approved as submitted.

Mr. Defuria recused himself from voting on the following item.

Discussion and possible action to approve/deny a Re-plat (RE-2015-01) of Coffee Creek Farms Addition (Lots 7 & 8).

Application of: **CHARLES DEFURIA**

The applicant proposed developing two (2) additional lots for residential purposes. The following is the legal description of the properties:

All of Lots Seven (7) & Eight (8) of Coffee Creek Farms Addition a subdivision of the SW/4 of Section 8, T14N, R1E of the Indian Meridian, Oklahoma County, Oklahoma, according to the recorded plat thereof.
Location: NE 220th & Triple X (County Highway District #1)

Mr. Gammon gave the staff report and stated that the applicant wished to split two lots that he owned to create a total of four lots. He added that no zoning change would be required because each lot was more than two acres. Mr. Gammon stated that no objections had been received.

Mr. Defuria was present to answer questions and gave a brief description of his application.

Mr. Vaughn asked how future owners of lot 7B would gain access to the property.

Mr. Defuria stated that he planned on keeping lot 7B and therefore it would not need a means of ingress or egress.

Mr. Vaughn and Ms. Crawford agreed that an easement needed to be established to allow access to lot 7B. They added that a landlocked piece of property should not be created with the re-plat application even if at this time it would remain in the possession of an individual that owned an adjoining property.

There was discussion between the board members, the applicant and Mr. Trumbo to determine the best placement for the proposed easement. Mr. Trumbo conveyed to the applicant that driveways had a minimum separation of two hundred feet on county maintained roadways. Mr. Trumbo added that the separation requirement needed to be accounted for when proposing placement of the easement.

Mr. Defuria requested a deferral of one month to allow for an easement to be added to his re-plat application.

Mr. Richey motioned to accept the deferral request. Mr. Vaughn seconded. Vote taken: Vaughn – Aye, Benson – Aye, Jones – Aye, Richey – Aye, Martin – Aye, Holloway – Aye. The item was deferred until the April Planning Commission meeting.

Mr. Defuria re-established himself as a voting member of the Planning Commission.

Discussion and possible action to approve/deny a change to the Planning Commission Meeting Schedule.

Mr. Gammon stated that in his tenure as Planning Commission secretary the meetings were always scheduled on the third Thursday of every month. He added that upon placement of a county commissioner on the board it was requested that the meeting date be changed to the second Thursday of every month. He acknowledged that having the meetings on the second Thursday conflicted with ACOG and department head meetings. He requested that the meeting dates be changed back to the third Thursday.

Ms. Crawford stated that the second Thursday meeting dates also conflicted with Planning Commission meetings at Oklahoma City. She added that planning staff had received numerous complaints regarding the conflict issue from developers and their attorneys.

Mr. Richey motioned to approve changing the Planning Commission meeting schedule, effective immediately. Ms. Martin seconded. Vote taken: Vaughn – Aye, Benson – Aye, Jones – Aye, Richey – Aye, Martin – Aye, Holloway – Aye, Defuria – Aye. It was approved that all Planning Commission meetings would be moved back to the third Thursday of each month, effective immediately.

Discussion of Master Plan Update and related public meetings.

Mr. Brandt informed the members that planning staff was in the process of starting public meetings for input on the master plan update. He added that once the time and location of the meetings was established the planning commission members would be notified. He also stated he would try to schedule one meeting in each county commissioner district.

Discussion and possible action to receive February 2015 Fee Fund Report.

Mr. Benson motioned to receive the fee fund report. Mr. Richey seconded. Vote taken: Vaughn – Aye, Benson – Aye, Jones – Aye, Richey – Aye, Martin – Aye, Holloway – Aye, Defuria – Aye. The item was received.

New Business: In accordance with the open Meetings Act, Section, 311.9, New Business is defined, as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda.

There was no new business.

Adjournment:

Mr. Jones motioned to adjourn. Vote taken: Vaughn – Aye, Benson – Aye, Jones – Aye, Richey – Aye, Martin – Aye, Holloway – Aye, Defuria – Aye.. The meeting was adjourned at 2:02 p.m.

Approved this _____ day of _____, 2015

**OKLAHOMA COUNTY
PLANNING COMMISSION**

Will K. Jones, Chairman

ATTEST:

Tyler Gammon, Jr., Secretary