

M I N U T E S

OKLAHOMA COUNTY PLANNING COMMISSION

December 9, 2010

1:30 p.m.

The meeting of the Oklahoma County Planning Commission convened and was called to order by Ms. Cheryl Dorrance, Chairperson, at 1:30 p.m., in Room 103, Oklahoma County Office Building, 320 Robert S. Kerr, with the following individuals present:

Ms. Cheryl Dorrance, Chairperson
Mr. David Richey, Member
Mr. Roger Holloway, Member
Mr. Joe Blough, Chief Deputy, District #1, (on behalf of Willa Johnson, County Commissioner District #1)

Also in attendance:

Mr. Tyler Gammon, Jr., Planning Secretary
Mr. Stacey Trumbo, P.E., County Engineer
Ms. Gretchen Crawford, Assistant District Attorney
Ms. Ruth Walters, County Planner

Mr. Tyler Gammon, Planning Secretary, called roll and a quorum was declared.

Approval of Minutes of the Previous Meeting: (November 10, 2010)

Mr. Blough motioned to approve the minutes of the previous meeting. Mr. Holloway seconded the motion. Vote taken: Richey – Aye, Dorrance – Aye, Holloway – Aye, Blough – Aye. The minutes from November 10, 2010 were approved.

Discussion and possible action to approve a registration fee for building contractors pursuant to Oklahoma State Statute Title 11 §43-109.2.

Mr. Gammon stated that the new state statute required the county to collect insurance verification for all building contractors working in Oklahoma County. He added that the county currently had no provisions for implementing a registration fee schedule for the building contractors.

Ms. Dorrance asked what the fees would be and who would receive said fees.

Ms. Walters stated that Markita Epps and she, planning assistant, had determined that a flat \$50.00 fee would be fair to cover the costs of maintaining files, monthly mailings for all registered contractors and staff time. She added that the new statute gave Oklahoma County the ability to charge the registration fee. She also added that all monies received would be deposited in the Planning Commission Fee Fund.

Mr. Richey stated that \$50.00 seemed to be a minute amount of money for the staff time involved.

Mr. Richey motioned to approve the registration fee with a review time of six months to ensure that the collected fees were adequate. Mr. Holloway seconded the motion. Vote taken: Richey – Aye, Dorrance – Aye, Holloway – Aye, Blough – Aye. The item was approved.

Discussion and Possible action to receive Fee Fund Reports for the month of November 2010.

Mr. Holloway motioned to receive the fee fund report for November 2010. Mr. Richey seconded the motion. Vote taken: Richey – Aye, Dorrance – Aye, Holloway – Aye, Blough – Aye. The fee fund report for November 2010 was received.

Other Business:

There was no other business.

Adjournment:

Mr. Richey motioned to adjourn the meeting. Mr. Holloway seconded the motion. Vote taken: Richey – Aye, Dorrance – Aye, Holloway – Aye, Blough – Aye. The meeting was adjourned at 1:39 p.m.

Approved this _____ day of _____, 2010

**OKLAHOMA COUNTY
PLANNING COMMISSION**

Cheryl Dorrance, Chairperson

ATTEST:

Tyler Gammon, Jr., Secretary